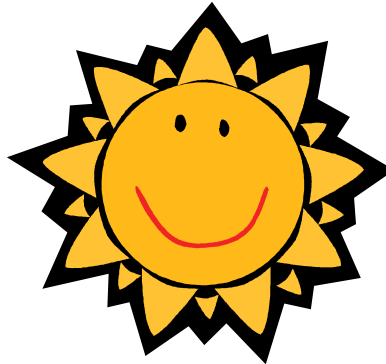


Fanwood-Scotch Plains YMCA

Summer Day Camp Program



Parent Handbook

Camp Makawakmo
Adventure Camp
Crossroads Camp
CIT Camp

1340 Martine Ave.
Scotch Plains, NJ 07076
(908) 889-8880

Why Come to Camp?

Here at the Fanwood-Scotch Plains YMCA Day Camps, children have the unique opportunity to experience a safe, fun environment, positive role models and activities that are conducive to character development. The four core character development values that the YMCA strives to teach are:

- Caring- To demonstrate a sincere concern for others, their needs and well being
- Honesty- To tell the truth; to demonstrate reliability and trustworthiness.
- Respect- To treat others as you would have them treat you; to value the worth of every person, including yourself
- Responsibility- to do what is right; to be accountable for your promises and your actions

By providing challenging activities in both small and large groups, the Fanwood-Scotch Plains YMCA Day Camp Program gives children an experience that lasts a lifetime.

Basic Overview

Camp session dates

Session E

6/23/08-6/27/08

6/30/08-7/4/08

Session F

7/7/08-7/11/08

7/14/08-7/18/08

Session G

7/21/08-7/25/08

7/28/08-8/1/08

Session H

8/4/08-8/8/08

8/11/08-8/15/08

Session L

8/18/08-8/22/08

PAYMENT OF CAMP BALANCES & REFUND REQUESTS

Payments must be made IN FULL by the deadline in order to reserve your child's space in camp. If payment is NOT received by that deadline, the **\$100.00** deposit will be forfeited and your child's space in camp will be in jeopardy. Payments received after the deadline will only be accepted if the space is still available. If space is available there will be a **\$35.00** late payment fee due at the time of payment. Payment in full for Extended Care must be paid by the Balance Due Deadline. Refunds requested once the camp week has started will be granted in case of illness and require doctor's verification. Refunds based on illness will be pro-rated for all days your child is unable to attend camp. Payments can be made at the member service desk, over the phone or by mail. Any mailed check must say CAMP PAYMENT on it. The mailing address is: 1340 Martine Ave, Scotch Plains, NJ 07076. Bills will not be sent throughout the summer, it is

your responsibility to adhere to the dates indicated on the “Payment Policy and Schedule Handout.”

Membership - All campers must be either a **FULL** or **BASIC** Member of the YMCA. Basic Memberships are good for one year. Full Family Members receive a reduced rate for camp.

Lunch - Should be sent in a paper bag with a drink and your child’s name on it. *We strongly discourage children from purchasing their lunches from snack bars. We cannot always guarantee that the snack bar will be open and it is extremely time consuming when a group of children all need to purchase lunches.* Please place your child’s lunch in their group’s cooler upon arrival at camp. State regulations do not allow us to reheat lunches. No lunch boxes, please.

T-Shirts - All campers receive a free camp shirt at the end of their first day of camp. Throughout the summer, you will be notified when your child should wear their shirt to camp.

Trips - Camp Makawakamo, Adventure Camp and Crossroads will take trips either weekly or daily. All campers should wear their camp shirts on trip days. On water trips, shirts will be worn over their bathing suits in the water, so please send a dry shirt for later in the day. Trip spending money is optional. If you choose to send spending money, please put it in an envelope with your child’s name and group name. Upon arrival to camp give the envelope to your child’s counselor.

Spending Money - Please be aware no additional spending money is needed on trip days, we will provide game tokens and ride tickets on trips. We will also bring jugs of water on trip days.

Sunscreen – Please make sure your child brings sunscreen daily and that it is administered before they come to camp each day. Staff will remind children to re-administer sunscreen throughout the day at appropriate times. *Staff will not re-administer sunscreen for your child.*

Electronics - Gameboys, iPods, cell phones and any other electronic equipment are recommended to be left at home. The Fanwood-Scotch Plains YMCA is not liable for any lost, stolen or damaged items. Inappropriate use of any of these devices will result in items being confiscated for the camp day.

Financial Assistance - For more information call (908) 889-8880.

Paperwork - Medical form and photo release forms must be completed and returned by 6/2/08. No child(ren) will be allowed to attend the first day of camp without these documents.

Emergency Contact Information - Please fill out with current and accurate information. Update phone numbers and contacts as necessary at anytime throughout the summer.

Rainy Days - When the weather is unfavorable for outdoor activities, camp will be held indoors and a modified schedule will be implemented. The camp staff will make their best effort to make this decision before the start of the camp day. If a trip is scheduled for this day alternative trips will be planned or rescheduled.

Early Dismissal - If you need your child dismissed early from camp, a note signed by the parent or guardian must be given to the Director.

Sign-in/Sign-out - All campers are required to be signed in and signed out of camp each day.

Late Pick-up Policy – All children who are program only should be picked up by 4:00 PM and all extended care children should be picked up by 6:00 PM. If you are late you will be charged a late fee. The fee schedule is as follows: \$15 for every 15 minutes that you are late. Any child left late more than twice in a session is subject to termination from the program.

Camp Staff

Summer camp staff is comprised of college students, high school students and local teachers. Some of the camp counselors you will meet attended YMCA programs as children. Many of the staff are employed during the academic year in the aquatics, gymnastics, school aged or child care departments. All camp staff are required to be certified in first aid and CPR.

Camp Information

Camp Mak - New Gym at Terrill Middle School, Terrill Road

*Please be on time, buses will leave promptly at 9:15.

Drop off hours	8:45-9:00am
Pick up hours	3:45-4:00pm
Program hours	9:00am-4:00pm

* AM & PM Care is available for this camp.

Camp Mak is geared for campers that have completed Kindergarten through completed 3rd grade. This camp travels up to Seely's Pond daily for outdoor adventures and activities. Each camp morning will consist of three enrichment programs which will include science, music and art classes, etc. In the afternoon campers will have swim lessons everyday except Wednesdays (trip day) and Friday will be free swim. After campers return from swimming they will have counselor orchestrated station activities which include: four squares, field games, board games, arts and crafts and much more. Wednesdays will be field trip day for this group and they will visit places such as Liberty Science Center, the Jersey shore and even waterparks! On trip days children will be divided into two groups K/1 and 2/3. This allows for age appropriate field trips.

Adventure Camp - Old Gym at Terrill Middle School, Terrill Road

*Weekly schedules will be available each week.

Drop off hours 8:45-9:00am
Pick up hours 3:45-4:00pm
Program hours 9:00am-4:00pm

* AM & PM Care is available for this camp.

*It is important for all campers to arrive to camp on time so that the bus may depart for the designated trip each day. Late arrival may result in missing the bus. There is no alternative care for your child.

Designed for 4th-5th graders, this camp will be on the move the entire summer! Campers travel together to new and exciting locations within the New Jersey, New York and Philadelphia area. They will also have two Activate America Days each week where they will work on service projects, swim in the afternoon and partake in several physical events.

Crossroads Camp - New Gym at Terrill Middle School, Terrill Road

Drop off hours 8:45-9:00am
Pick up hours 3:45-4:00pm
Program hours 9:00am-4:00pm

Overnight drop off and pick up information will be indicated on weekly schedule.

* AM & PM Care is available for this camp.

For youth completed 6th, 7th, and 8th grades. This camp is designed for the active camper. It is a high energy program which includes daily trips within and outside New Jersey. Campers participate in hiking, wilderness activities, swimming, sports 3 one night overnights and 1 two night overnight. Overnights are scheduled for the second week of each session for Thursday into Friday. For the two-night (Wednesday-Friday) overnight campers will have the chance to stay at the George Washington University, visit several museums and tour the city. If your child chooses not to attend the overnights, there is no other child care option. It is important for all campers to arrive to camp on time so that the bus may depart for the designated trip each day. Late arrival may result in missing the bus.

General Needs List for Overnights:

Sleeping bag	Night clothes (shorts, sweats, p.j.'s)	Bathing suit
Pillow	Comfortable shoes (sneakers, water shoes)	Sunscreen
Toiletries	Bug Spray	2 towels
Flashlight	Sweatshirt/sweatpants	Rain gear
Change of clothes		

CIT CAMP – Location to be determined

This program is geared toward teens who have completed either 9th or 10th grade. There will be trips on Wednesday and trainings will be offered throughout the summer including CPR, First Aid, leadership skills etc.

Monday-Friday 9:00AM-2:00PM

(2) 4 week sessions available.

Session I is the same as Session II...therefore please sign up for one session only.

Extended Care -

AM Care Option

Program Hours: 7-9AM

PM Care Option

Program Hours: 4-6PM

AM/PM Plus Option

Enjoy the benefits of AM Care in the morning and PM Care in the afternoons!

Program Hours 7:00AM-9:00AM & 4:00PM-6:00PM

Location - New Gym at Terrill Middle School (Camp Mak)

Old Gym at Terrill Middle School (Adventure Camp & Crossroads)

General Questions

If you have general questions or concerns regarding your child and summer camp please address your camp's Field Director. For questions concerning billing and other information that cannot be answered by your camp director, please contact Shannon Frank, Youth and Family Program Director, at (908)-889-5455 x 123 or Shalice Toney, Associate Youth and Family Program Director, at (908)-889-5455 x 122.

YMCA DISCIPLINE POLICY

The method of guidance and discipline used in the summer camp program shall be positive, consistent with the developmental needs of the children and applied with the full knowledge and understanding of the parent.

If a child misbehaves, such as excessive physical contact with others, disrespectful behavior to others, wandering away from the group or abusive language or gestures, the following procedures will be as followed:

When the problem occurs:

1. The child will be removed from the group and spoken to.
2. If the negative behavior continues, the child will once again be removed from the group.

3. If the child has consistent and negative behavior, the parent/guardian will be notified.
4. If negative behavior continues, a parent/child conference will be held with the Field Director and Program Director.
5. If the behavioral problem continues after the conference, the child may:
 - a. Be suspended from the program for three days.
 - b. Be suspended from the program for five days.

If after these two suspensions, the problem continues the child will be dismissed from the program.

*Discipline policy is subject to change if the incident in question requires immediate attention, parents will be called and children may be suspended from the program depending on the severity of incident.

*PLEASE NOTE.....

Swim Program at Camp

Swim testing and class structure:

- All camps will be swim tested for both ability and safety on the first Monday of each session. After swim testing, all swimmers will be placed into their respective groups and taught accordingly.
- **Camp Mak** swims on Monday, Tuesday, Thursday and Friday. Please note: Swim lessons will take place on Tuesdays and Thursdays. Exploratory free play will take place on Fridays. The first Monday of the session is for testing, the second Monday is for swim lessons.
- For a description of each swim level, please go to www.fanwoodscotchplainsymca.org or check out our summer brochure.

What to wear to swim class:

- All participants must wear a bathing suit.
- We ask that all swimmers with long hair to pull their hair back or wear a swim cap.
- Swim goggles are recommended for all levels above Pike Two.
- Swim goggles are mandatory for all levels that require circle swimming: Minnow and Up.
- Ear and nose plugs are discouraged.
- Goggles, bubbles and swim caps are for sale at the Member Service Desk.
- **Bubbles, goggles and caps for sale at the Member Service Desk.**